

Botus Fleming Parish Council Neighbourhood Planning Committee

Minutes

Meeting at "Dave's Dens" on Thursday 19th Sept 2016 @ 7:00pm

- 1) Apologies: Received from John Parker, Del Hackett, Ian and Claire Pethick and Lorna Gurney
- 2). Present: Denis, Finlay, Trevor, Steve, Dave, Pat, John R, Helena.
- 3). In Attendance: Cllr Michael Henwood
- 4). Minutes of last meeting were approved.
- 5). Matters arising:
 - Application for designated area and map not displayed on notice board or Parish website.
Action Steve.
 - Flyer not yet printed. Delayed pending approval of PC. Can now be printed.
Action Trevor and Dave
 - Mike Henwood will hand over documents relating to the Cornish Gateway.
 - Chairman's questions to PC. Answers have been given and the relevant items will be brought forward and addressed by the NPC.
 - It was recognised and agreed that the PC will have oversight of the work of the NPC through feedback by Steve and John R. It was also recognised that the members of the PC collectively have years of experience, intelligence and wisdom about the parish and it was hoped that these resources could be shared by the members on an ad hoc informal basis.
 - Steve confirmed that the NPC is a sub-committee of the PC who must amend their ToR to include us so we are covered by their data protection arrangements.
 - The PC has authorised a loan of £1000 pending the release of funds from Cornwall CC.

6). Engagement

What is it? Trevor gave a presentation outlining the importance of communicating the nature of Community Development Planning, the limitations imposed by national and local policy and the various areas where neighbourhood planning can have an impact. He described a model for engagement involving five stages, informing, consulting, involving, collaborating and informing. We are currently in the earliest stages so the immediate priority is *informing*. Trevor agreed to produce a draught engagement strategy.

How do we do it? There followed a brainstorming session during which the following methods of informing were identified.

- Newsletter plus submission to "The Times Community" section of the Cornish Times.
Action Pat and Dave.
- Facebook: posting Flyer and updates on community Facebook page.

- Action Trevor.
- Website with link to Parish website. Action Brad Court.
- Posting on Saltash Community Noticeboards. Action Finlay.
- Word of mouth/face to face. Action All
- Email mailing list Action All
- Events. Action Steve. £100 offered by Cllr Henwood for food at event.
- Notices and signs
- Local networks, identify key individuals in community to act as information hubs.

7). AOB.

The meeting discussed the use of our Google Drive and Whatsapp account. Members were encouraged to use these networks to share information and to continue the discussion during the weeks between formal meetings.

8). Next meeting to be held on Monday 3rd October 7.00 pm at Dave's Den.

9). Meeting closed at 9.10 pm.