

Botus Fleming Parish Council

Neighbourhood Development Plan Committee

Meeting on Monday 16th January, 2017. 7.00 pm at Dave's Den

Attendees: Trevor, Helena, Dave, John, Finlay, Denis, Tom, Roger, Michelle, Trudy

Minutes

1. **Apologies for absence:** received from Steve, Andy and Malcolm.
2. **Introducing new members and review of purpose and aims of committee:**
 - a. For the benefit of new members (Michelle and Trudy), Trevor gave a brief history of Neighbourhood Development Planning and where this committee has got to within the process.
3. **Minutes of last meeting:** Agreed as an accurate and true record of the last meeting.
4. **Matters arising:**
 - a. Website – Tom will approach his neighbour (who builds sites professionally) to see if he can assist us with this or whether there is more merit in seeking assistance from the company who currently host the Parish Council website.
 - b. Trevor chased Catherine to ask for advice re the use of consultants. She offered her apologies for not replying and agreed to respond shortly.
 - c. School Walk issue – C/F to next meeting for an update from Steve
 - d. Planning Presentation – C/F to next meeting to see if Steve has firmed up with Stuart to present to us.
5. **Engagement – review of information gathered at open day:**
 - a. Trevor explained how we have created a document consolidating the Open Day Post it feedback together with comments received via email. This document is lodged on our Dropbox folder.
6. **Engagement – on-line survey to test outcomes on larger audience**
<https://surveyhero.com/c/6e7870e> for draft survey for approval:
 - a. From the document mentioned in 5.a., Trevor has drafted an online survey. We went through this during the meeting and Trevor noted suggested amendments. He will now revise the survey and issue it to the 50+ email respondents and also provide a link on the Hatt Chat and Botus Banter Facebook forum.
 - b. The committee were agreed that we should hold a further Open Day Event located at Hatt SS. The planned date of 28th Jan is not available to the Community Support officers (who can offer the use of one or two pop up Gazebos). But in any case, it was agreed that a Sunday would be better as the SS forecourt would be less hectic. Trevor will see if Sunday 5th Feb is OK with the Support Officers. Once we have an agreed date, it will be

necessary to publicise the event via another newsletter. We can finalise this at the next meeting; meantime Trevor asked for “mugshots” of new members to incorporate into the Newsletter.

7. Financial report:

- a. Finlay confirmed we should receive the requested grant funds in sum of £1,777 by the end of the week. This will be held by the Parish Council and Finlay will receive an advice note by way of confirmation.
- b. Dave agreed to liaise with Finlay to start drafting a budget and request for a further grant to cover the next period with effect from April 2017. We need to factor in significant cost for consultancy services – both in terms of the planning process (pertaining particularly to any proposed acquisition of community land) and also in terms of putting this plan together.

8. Gateway Community Network Meeting: This forum meets every 3 months. Last week’s meeting was dominated by the NHS funding “issues” and so there was no space to discuss NHDP.

9. Neighbourhood Watch: Dave will go back to the NHW officers after the next Open Day (at which time he is hoping to collect the names of more people who might be interested in becoming local coordinators).

10. Recreation Field: This field which is owned by Mr and Mrs Shovel, is currently leased by the Parish Council. As there appears to be a groundswell of opinion to own and develop our own community facilities, it was agreed that we should begin to focus our thoughts and plans for this. Initially, we should discuss our options with a professional Planning Consultant. Ideally this should be someone from outside of the Parish, with no possible conflict of interest. Helena agreed to speak to Peter Whitehead.

11. Parish Council Elections: The next election will be May 2017. Due to lack of candidates to challenge incumbent councilors, there has been no election for 27 years. In view of the democratic deficit and the track record of the current Parish Council, there was some interest from this committee in taking a more active role in general Parish matters. During the meeting, three people confirmed their definite interest in standing for election in May. Another confirmed potential interest.

12. Assignments - any updates:

- History of Parish – C/F to next meeting (Steve)
- Implications of Cornwall Local Plan – C/F to next meeting (Trevor)
- Environmental report – C/F to next meeting (Trevor)
- Traffic and transport – John provided a brief update, including reference to an impending meeting with Speedwatch and that the fact that the PC is awaiting to hear from CCC re the potential of 20MPH signs in Hatt.
- Recruitment of new committee members – The meeting was pleased to welcome our two latest committee members.

11. AOB: None

Next Meeting – Dave’s Den Monday 30/1/17 7.00pm