

Botus Fleming Parish Council Neighbourhood Development Plan Committee

Meeting on Monday 30th January, 7.00 pm at Dave's Den.

Attendees: Trevor, Helena, Dave, John, Finlay, Denis, Roger, Steve, Andy, Malcolm and Mike Henwood

Minutes

1. Apologies: Michelle, Trudy and Tom
2. Minutes of last meeting: Agreed as true and accurate.
3. Matters arising:
 - a. Agreed to commission the company who administer the PC's website. Finlay and Trevor to follow this up.
 - b. Still no response from Catherine (ref guidance on use of consultants)
 - c. School Walk issue. BFPC have now written to CCC and awaiting response. If nothing positive, PC could consider commissioning a RoSPA report.
 - d. Steve to approach Stuart to request he presents at our next meeting. (30 min presentation to include Q&A)
4. Parish Council Meeting:
 - a. PC appeared to take a defensive view of a comment on HC&BB Facebook website ("Pitiful Amenities"). It was felt that there was no appreciation of the past work of the PC which got us to where we are. The meeting concluded that more engagement with parishioners on this matter is now required given that early feedback indicates a general view that the amenities do need to be developed.
 - b. Councillor Henwood mentioned that he used to build park equipment and still has the tooling to do this.
 - c. The Football coordinator (Pete Jones) has moved away. Only one out-of-area team uses the pitch. The Treasurer (John Greener) has details. Pete Jones will attend our next meeting to explain what is involved as Mervin Ellis may volunteer to take this role on going forward.
 - d. Regarding upcoming elections, Mervin Ellis obtained a pack from a meeting at Truro. The Parish packs are available via the internet shortly. Those interested will meet at noon on Thurs 2nd Feb at Dave's Den.
5. Engagement – on-line survey to test outcomes on larger audience <https://surveyhero.com/c/6e7870e> (discussion of results so far):
 - a. 82 responses so far – general consensus except for the allotments which only gained 32% agreement – albeit a significant interest.
 - b. All committee members encouraged to complete the survey and continue to canvas support for the process from other residents.
6. Eden Project Big Lunch. <http://www.edenproject.com/eden-story/our-ethos/the-big-lunch-neighbourhood-get-together>:
 - a. This is a good example of community engagement. The meeting agreed that we should aim for a significant community event in the Summer –

perhaps along the lines of a fete. All ideas for the format of an event to Trevor please.

7. Open Day 5th February:
 - a. We (Trevor) will ensure we have a sided gazebo on the day.
 - b. Trevor to distribute a timetable for volunteers on the day.
 - c. Trevor to put a program together
 - d. Trevor to make final amendments to the draft newsletter tonight and email it to Finlay. Finlay to get 350 prints – hopefully tomorrow (Tues 1st Jan). Finlay to organise distribution to residents using WhatsApp to seek support from committee members.
 - e. Newsletter also to be posted on FB and placed in the SS, Rising Sun, and on the noticeboards.
8. Financial report:
 - a. The grant has been released – (but we cannot check that the PC have received it until we speak to Helen/John)
 - b. Budget for next period to be prepared and should include £3k for consultants (Finlay/Dave).
9. Neighbourhood Watch:
 - a. Dave to progress after the next Open Day (5th Feb) to see if any more volunteers are forthcoming.
10. Recreation Field:
 - a. Per “Matters Arising”, Stuart to present at next meeting to provide some general guidance on the way forward. We will also seek to commission Peter Whitehead to attend at the following meeting to provide some guidance (Helena will make contact).
 - b. Councillor Henwood gave some views on potential alternative sites, should the existing site be impossible to secure.
11. Parish Council elections:
 - a. Meeting of interested parties to take place on Thursday 2nd February.
12. Assignments – updates:
 - History of Parish: c/f (Steve)
 - Implications of Cornwall Local Plan: c/f (Trevor)
 - Environmental report: c/f (Trevor)
 - Traffic and transport: A professional survey of the busiest routes may be a way forward, although Landulph’s results were inconclusive.
 - Recruitment of new committee members: A reminder that further volunteers will be very welcome!

11. AOB – None other than Malcolm offered apologies for not being available for the next meeting – which will be 7.00pm, Monday 13th February at Dave’s Den.