

Botus Fleming Parish Council

Neighbourhood Development Plan Committee

Meeting on Monday 27th February, 7.00 pm at Dave's Den

Attendees: Trevor, John R, Steve, Roger, Dave, John P, Helena, Malcolm, Denis, Tom. Guest: Jesse Foot (CCC candidate)

Minutes

1. **Apologies for absence:** Michelle, Finlay
2. **Minutes of last meeting:** Agreed as true and accurate
3. **Matters arising:**
 - a. Item 3b ix: it was noted that the recreation Field was registered as an "asset of community value" in 2014. This expires in 2019.
4. **Recap on activity and progress so far:**
 - a. It was agreed that we should regularly recap on agreed process and progress made to ensure we remain focused. The meeting was reminded that:
 - i. Engagement: newsletters issued, HC&BB engaged, 2 consultation days. From the feedback, a survey was drafted and used to test consensus
 - ii. First objective – Now drafting a vision statement which has been couched from feedback to date. This will be published to solicit feedback. The vision statement may then be amended based on that feedback.
5. **Vision Statement with reference to the online survey:**
 - a. Trevor had circulated a "collated" draft Vision statement for comment prior to the meeting. The wording of the statement was agreed with a possible amendment to specific reference to "skateboarding and BMX area" which had only been mentioned by one respondent.
 - b. Malcolm will now draft the next newsletter based on the previous newsletter format. This will remind parishioners of events to date and introduce the vision statement. It will also contain reference to the recreation ground committee vacancy.
6. **Preparing for the next steps:**
 - a. Important to engage with those who have a business or work in a business within the parish
 - i. Trevor had found some info on the endole website
 - ii. Steve to ask Landulph how they went about this
 - b. Important to continue collecting evidence e.g.
 - i. AONB / open spaces / footpath - via Landsapes.org?
 - ii. Traffic & Transport:
 1. Steve to chase Rospa
 2. Steve to speak to Landulph re their Traffic Survey data
 3. Dave to seek info from Keith Sharman (D&C Community Watch?)

4. John to ask PC for agreement to sponsor our own traffic survey

7. Big Get Together/Big Lunch:

- a. It was agreed that we would like to have an event on 17th/18th June. However, following some discussion, it was felt that planning this sort of event was outside of our remit. Accordingly, whilst we were happy to be associated with it, it would be better if a separate committee pursued this.
- b. Steve offered to arrange for his daughter (Helena Campbell) to present at a premeeting (perhaps before our next meeting on 13th March), as she had considerable experience in organizing such events. This could then lead to an open meeting designed to involve others and to form a separate committee to gauge interest and take it forward.

8. Planning support meeting 10.30am Wed 8th March:

- a. Trevor, Dave and Denis will attend
- b. Everyone was asked to consider questions to be forwarded in advance – by the end of the week (Friday)
- c. Questions to date:
 - i. Advice on recreation field strategy
 - ii. Our obligations within the local plan for housing
 - iii. Housing Needs Survey
 - iv. How best to protect the rural nature of the parish
 - v. Development boundaries
 - vi. Compulsory purchase orders

9. Neighbourhood Watch:

- a. Dave has been accepted as our Parish NHW coordinator and is ready to proceed
- b. Next step is to look at the geography of the area and identify a network of “local” coordinators and establish the network and alert systems.
- c. Dave will also see what resources we may procure from central NHW

10. Recreation Field inc coordinator vacancy:

- a. After some discussion, it was felt that progressing this was outside of our remit. Also that, it would be appropriate for the PC to integrate this (currently autonomous) committee into a PC subcommittee.
- b. Those NHDP committee members who were interested in participating in the Recreation field development could do so outside of our committee.
- c. Steve will reformat and redraft Dave’s advert suitable for the PC to use. Steve will speak to Chris B and advocate redefining the constitution to encompass the recreation Park committee back within the auspices of the PC.
- d. Dave to forward the commendation certificate which he had designed to the PC for their use.

11. Parish Council elections:

- a. Steve has heard from John Hesketh who feels it is a good idea for all future PC candidates to receive equal advice and support – Further info will follow as soon as it is to hand.

12. Assignments updates:

- a. History of Parish c/f
- b. Implications of Cornwall Local Plan c/f
- c. Environmental report c/f

- d. Traffic and transport see above
- e. Recruitment of new committee members nothing to report

13. AOB:

- a. Web site:
 - i. A page on the PC website has been dedicated for our use. We should review the content and develop it. We can link to our own site once this has been established.
 - ii. We need to take time out to evolve our website and social media strategy – Tom offered to progress this with Finlay.
- b. We agreed that it would be a good idea to have a physical postbox for parishioners to make contact with us. Ideally this could be attached to the Parish Notice boards.
- c. Helena suggested that a CIC might be a useful medium to drive “ownership” and development of community assets in the future – e.g. Recreation facilities and even post office services if required.
- d. Jesse Foot expressed how much he was impressed by the enthusiasm and efforts of our committee.

Next Meeting: Monday 13th March at 7.00pm, Dave’s Den