

Botus Fleming Parish Council Neighbourhood Planning Committee

Meeting: Monday 24th July 2017, 7.00 pm at Dave's Den, Villaton.

Attendees: Trevor, Helena, Jon, John R, Roger, Mervyn, Denis, Dave, Malcolm, Scott, Steve. Guest – Louis Dulling

Minutes

- **Apologies for absence:** John P, Finlay
- **Declaration of interests:** None declared.
- **Minutes of last meeting:** Agreed as true and accurate
- **Matters arising:** After some discussion, it was agreed that it was inappropriate to consider representations offered by anonymous persons in future. Proposed (Helena) Seconded (Malcolm) – Agreed unanimously.
- **Draft Plan:**
 - Trevor has drafted 2 policies (Landscape and Local Green Space). This has created a format for other policies.
 - Malcolm has begun the work on “Environment” and discussed how to progress this including drafting policies. It was agreed evidence could include maps and photos.
 - Steve is progressing “Heritage”. Louis pointed out it was in order to include non-listed buildings and structures if they were of community interest or value.
 - It was emphasized that all policies must be based on solid evidence to avoid challenge.
 - We can include community aspirations as well as policies.
 - Finlay and John are progressing “Business” but unfortunately neither were present to provide an update.
 - Jon agreed to gather further evidence on demographics, Scott offered to assist.
 - Given our aim to complete by the year end, Trevor advised it would be really useful to have first drafts of policies when we next meet.
 - The potential for seeking a cert of lawfulness for the future use of the green might be appropriate at some point in the future.
- **Housing Need Assessment update:** We have 6 replies to our initial survey (Potential requirement for affordable housing). Trevor has drafted a further questionnaire. Louis advised that we should seek approval of the questionnaire from Cornwall CC, which he will do.
- **Environmental survey:** See 5 above
- **Traffic and Transport:** John R confirmed that the speedwatch visit had twice been postponed due to poor weather. It has been rescheduled for 25th July.
- **Update of businesses in parish John P & Finlay:** C/f to next meeting.
- **Recreation inc Public Green Space:** A Committee has been formed following the last PC meeting.

- **Finances:** No report available in Finlay's absence. Scott mentioned that he is hoping to get approval from his company shortly, to print our newsletters (black and white only) at work - for the cost of the paper only.
- **Neighbourhood Watch update:** We need more coordinator volunteers to participate in the WhatsApp group – especially in Botus Fleming. Dave will draft a sheet explaining how it will operate, to assist Malcolm to canvas support.
- **AOB:**
 - Newsletter to be held back until next meeting:
 - Include a NHW article (seeking coordinator support)
 - The call for potential development sites to be altered following advice from Louis. (Louis to provide some guidance notes)
 - Louis advised that we should gather more evidence before consulting with the owners of the rec field.
 - Louis will speak to the Public Open Space Team regarding the desired area of green space per resident.
 - Dave mentioned the strength of feedback re space for dog walking.
 - Also that this is the only area for sports activities in the whole of the Parish.
 - Trevor to beef up the evidence over the next few days.
 - As soon as all the evidence is in place, we should broach the designation with the owners; writing to the owners accordingly, and explain the evidence.

Next meeting Monday 7th August (Scott offered his apologies in advance)