

Botus Fleming Parish Council Neighbourhood Planning Committee

Meeting: Monday 18th September 2017, 7.00 pm at West Park
Attendees: Trevor, Malcolm, Helena, Roger, John R, Louis, Denis, Mervyn, Scott

Minutes

1. **Apologies for absence:** Dave, Jon
2. **Declaration of interests:** None
3. **Minutes of last meeting:** Agreed as true and accurate
4. **Matters arising:**
 - Traffic
 - Malcolm reported that a “Radarclass” device has been offered so that we may carry out our own survey. He will check on the conditions of use and order it from Paula Wellings.
 - John R reported that CCC have confirmed that the ex-St Mellion speed sign will be erected on the A388 – planned for 11/9/17, but not done yet.
5. **[Planning for the right homes in the right places: consultation proposals - GOV.UK](#) . A brief report from Louis:**
 - Louis reported that the consultation proposes a standard method of calculating housing targets to be introduced across the country.
 - The consultation will conclude in November with a planned adoption date of April 2018.
 - The proposals are likely to increase Cornwall’s target overall by 260 houses per year.
 - Local Authorities are obliged to state what each Parish housing target is.
 - Louis felt it was important to ask CC how the new proposals are likely to affect our own target. Trevor will write to Zoe.
6. **Review of outcome of workshops – direction of travel - see supporting document:**
 - Trevor and Denis reviewed progress of the workshops to date and, particularly what was covered at the workshop on 13/9/17.
 - Trevor hopes to have completed the first draft (based on Evidence currently collated) by the end of the week. He will put this on the drop box – FOR ALL TO REVIEW.
7. **Identifying outstanding tasks and allocating them:**
 - Business:
 - Roger is making good progress and has done a good job identifying businesses for the mailshot
 - Landscape and Environment:
 - Roger and Malcolm are planning to complete the Character assessment walk
 - Maybe add a biodiversity policy?
 - Environment – Malcolm
 - Reference made re CCC maps – special designations, AONB, Tamar Valley Reservation area, Landscape Character Overlays etc.
 - Heritage –
 - Scott agreed to begin drafting this body of evidence to enable us to consider appropriate policies.
 - Louis to provide some information and links to assist. E.g. where to find lists of listed buildings, Historic Maps (CCC website), AONB site, Englis Heritage
 - Consultation Statement – We will begin completing this at this week’s workshop to take place 11.00am Wednesday 20/9/17

8. Recreation field update – if any:

- No response from the Shovel's solicitors.
- We are seeking advice regarding the "rounding off" issue – Trevor has written to Zoe Bernard-John so we can discuss this meaningfully at the forthcoming Surgery on 27/09/17.

9. Finances;

- Mervyn has begun working through Finlay's file.
- It is important to get the next grant application completed in the next couple of weeks to avoid potentially missing out on the funding for the next 6-month period. Trevor will pass details of the person Mervyn needs to contact to seek advice.

10. AOB:

- There was no other business raised.
- Next meeting Monday 2nd Oct 2017 – 7.00pm (Dave's)
- Next Workshop Wed 20th Sept 2017 – 1.00pm (Trevor's)