

Botus Fleming Parish Council Neighbourhood Planning Committee

Meeting: Monday 2nd October 2017, 7.00 pm at West Park, Villaton
Attendees: Trevor, Helena, Roger, Mervyn, John, Denis, Malcolm, Louis

Minutes

1. **Apologies for absence:** Dave, Scott, Steve, Jon
2. **Declaration of interests:** None
3. **Minutes of last meeting:** Agreed as true and accurate
4. **Matters arising:** None
5. **Draft plan - review of progress:**
 - a. Trevor referred to the latest draft of the plan which he had distributed with the agenda papers. The meeting was happy with the style and direction that the draft was now taking.
 - b. Louis suggested it might be helpful to visually reflect the desire for maintaining the “green divide”. Trevor explained that we have many photos taken during Landscape character assessment walk
6. **Meeting with Planners – Malcolm/Dave/Trevor:**
 - a. Malcolm summarised some of the key points included in his notes from the meeting with the planners. E.g.:
 - i. No need to replicate what is already within the Cornwall plan
 - ii. We should be constructive and express what we do want rather than what we don't. We must also provide adequate evidence.
 - b. Trevor reminded the meeting that the comments and advice given by the planners reflect their preferences and perspective. We may well wish to include information for our reasons rather than what particularly suits the planner. However, we must of course meet the key content needs of the plan.
 - c. Zoe had now replied to his earlier letter; and Trevor read out the response.
7. **Demographics – Roger:** Roger went through the data which he had obtained (per the documents distributed with the agenda).
8. **Heritage – Scott:** Scott was absent, but had provided a copy of his Heritage summary which we all felt was an excellent visual representation. We agreed to ask Scott to support the page with some text.
9. **Businesses – Roger:**
 - a. Roger's stats reports were discussed and some expansion of the data will be provided.
 - b. Trevor reported very little response to date following his call to businesses to provided info or needs which could be included in the plan

10. Environment – Malcolm

- a. Malcolm distributed copies of his notes to the meeting which stimulated some discussion. (including the following items/points):
 - i. All new development will require developers having to commission environmental surveys at their own expense.
 - ii. The old Botus lane could potentially be a site of a “wildlife corridor”
 - iii. Malcolm to speak to Matt Windrum’s son (who is an environmental consultant), seeking any advice and info he can give which might help with our plan.

- b. Roger and Malcolm to continue the Character Assessment walk. It could be interesting to see how the changing season affects the visual nature of the parish.

11. Recreation field update – if any: No response from the Shovel family solicitors after about 4 weeks. Trevor will now send a follow up letter.

12. Cornwall Rural Housing Association presentation – Mervyn: Mervyn went through his notes from last week’s meeting. He will forward these to Trevor for circulation. Trevor has made a contact who may be able to give further advice as to how we go about identifying potential development sites.

13. Finances:

- a. The current grant period ends on 17/10/17. We must prepare an end of grant report to explain our expenditure
- b. Unused money must be returned, but we can reclaim this for use in the final period.
- c. Deadline for the final grant application is 31/1/18. The balance of the grant to be use by 31/3/18.

14. AOB none.

Next meeting Monday 16th October – 7.00pm.
Next workshop Wednesday 4th October – 9.00am