

**Botus Fleming Parish Council  
Neighbourhood Planning Committee**

**Meeting:** Monday 16<sup>nd</sup> October 2017, 7.00 pm at Dave's Den, Villaton.

**Attendees:** Trevor, Jon, Roger, Dave, Malcolm, Mervyn, Scott, Denis, Helena

## **Minutes**

1. **Apologies for absence:** Steve, Louis
2. **Declaration of interests:** None declared
3. **Minutes of last meeting:** Agreed as true and accurate
4. **Matters arising:** None
5. **Feedback from workshops Denis:**
  - Meeting notes of all workshops have been uploaded to the dropbox
  - Denis briefly ran through the content of the last Workshop
6. **Draft plan - review of progress:**
  - Prior to the meeting, Trevor had distributed the latest version of the draft plan which had been updated:
    - To incorporate some of Louis's suggested amendments
    - Adding text defining "sustainability" and how it affects our plan
    - Adding some more draft policies for review
  - Landscape – Malcolm to add half a page relating to "environment"
  - Everyone then fed back suggested amendments to the main body of text
  - The new draft policies were then reviewed by the group
  - The aspirations referred to in AF1 directly affect the garage/shop area which is owned by Mr Williams. Mervyn agreed to speak to Mr Williams to ascertain whether he might support those aspirations (without necessarily giving any commitment to progressing these)
  - Malcolm's draft policy (LS4) was also reviewed by the group
  - We still need more traffic evidence – ref transiting traffic passing through Vollarads Lane to reach the A388 – John R volunteered to carry out a survey.
7. **Demographics – Roger:** Roger will resend his updated text to Trevor as this had not been received (originally sent 3/10/17)
8. **Heritage – Scott:** Steve has dropped off a number of books at Scott's house. Scott will attempt to precis the main content in about one side of A4.
9. **Businesses – Roger/Trevor:** Minimal response to the letters sent to local businesses
10. **Environment – Malcolm:** Nothing to add to the above-mentioned information.
11. **Recreation field update:**
  - Trevor has sent a reminder following up his original letter to the Shovel family solicitors – which has been acknowledged

- Trevor summarised some key aspects of the lease which he had recently received from the Parish Clerk:
  - The PC acknowledges that it has no rights at the expiry of the lease
  - The owners may give 6 months' notice in the event that they decide to develop the land.

#### **12. Finances:**

- Mervyn has sent off the expenditure return relating to the current grant period
- Denis and Mervyn to complete a further application on 17/10/17 for the next period
- Mervyn has obtained estimates for printing 20 bound copies of the final plan – he will distribute a copy to the group for info.

#### **13. AOB:**

- Next workshop Wed 18/10/17 – 2.00pm
- Next NDP Meeting Monday 30/10/17 – 7.00pm
- Roger will email the result of the final Landscape survey to the group
- Malcolm volunteered to do a traffic survey for traffic passing through Botus