

Botus Fleming Parish Council Neighbourhood Planning Committee

Meeting: Monday 30th October 2017, 7.00 pm at Dave's Den, Villaton.

Attendees: Trevor, Jon, John, Malcolm, Dave, Mervyn, Denis, Helena, Louis

Minutes

1. **Apologies for absence:** Roger, Scott
2. **Declaration of interests:** None declared
3. **Minutes of last meeting:** Agreed as true and accurate
4. **Matters arising:** None
5. **Review of outcome of workshops:** Malcolm reviewed last Wednesday's Workshop per the minutes lodged on the Dropbox. Malcolm is hoping to compare notes with Adam Windrun's brother (who has been through the NDP process with another parish). This has been delayed.
6. **Review of Plan.** Trevor took the group through the most recent draft plan.
 - Section 2. – this was taken from The Institute for Sustainable Communities – Louis suggested there could be specific reference to the 3 roles of sustainability per the National Planning Policy Framework.
 - Page 7 (Map) – Could do with a clearer map including the Parish outline
 - 3.8 – Intro para to be inserted.
 - 4.1 (Diagram) Demographic stats between ages 16 and 64 to be split up. Also include more conclusions as to what the graph demonstrates and ensuing plans.
 - Policies (General) – Malcolm felt we should be consistent and have a background paragraph for each main policy heading (per 6.3.1)
 - Pol 6.2.2 – Louis to provide some guidance as to the words which might be used to be more specific ref describing the proposed "green barrier". We could also perhaps reintroduce the former Hatt village boundary or refer to the historic boundary. We should also consider what should be done with Botus, in this connection. (More difficult due to its shape)
 - 6.2.4 – Is this policy necessary?
 - 6.2.5 – "Policy Wording" – rephrase, "Proposals for development....."
 - 6.3.1 – Reinsert analysis? Justify using the, "Open Space Strategy for Larger Towns in Cornwall" recommendations
 - 6.3.2 – Policy Wording, 2nd sentence - Include reference to special circumstances, giving potential plans for the rec area as specific examples.
 - 6.4 – Still to establish when the Hatt schools closed
 - 6.4.2 – Useful to get a written statement of intent relating to the commercial hub development – Mervyn to follow up.
 - 6.4.3 – Reword to include a "trigger" for a further traffic review. Rethink the wording.
 - 6.5.3 – Policy Wording – swap "reflecting" with "sympathetic to"
 - 6.5.4 – Jon to liaise with the church re potential development of the building
 - Conclusion – the main body of words is almost complete. Louis will provide some suggestions ref further evidence.
7. **Identifying outstanding tasks and allocating them:**
 - Trevor to incorporate above changes into the draft

- Jon and Malcolm to provide list of community engagement strategies/events.
- John R to progress the radar class work

8. **Recreation field update** – No response from the Shovel family..

9. **Finances**

- Mervyn now has the finance system up to date
- Expenses to be submitted monthly using the expenses form on the Dropbox
- Grant:
 - Refund for the unused portion of the 2nd tranche has been posted
 - 3rd tranche has been applied for. It has been received and further info has been sent.

10. **AOB**

- Next Workshop Wed 1st Nov 9.00am
- Next Meeting Mon 13th Nov 7.00pm (at Trevor's as Dave is away)