

Botus Fleming Parish Council Neighbourhood Planning Committee

Meeting: Monday 13th November 2017, 7.00 pm West Park, Villaton.

Attendees: Trevor, Roger, Malcolm, Helena, Scott, John, Jon, Denis

Minutes

1. **Apologies for absence** – Dave, Mervyn
2. **Declaration of interests** – None Declared
3. **Minutes of last meeting** – Agreed as true and accurate
4. **Matters arising**
 - a. Jon has spoken to the Rev Catherine Mary Sigrist (Priest in charge, St Mary's Church), regarding potential for selling the church hall for development in order to fund appropriate development of the church. In principle, she feels the diocese may consider the idea, but it would be subject to similar facilities being available to the community. Whilst the church has only approximately 15 regular attendees, the hall is used extensively by many groups, and their interests, and the interests of the local community, would need to be protected. This will be raised at the next Diocese meeting (Wed 15/11/17)
 - b. It is understood that the CC "manage" the grounds of the church including gardening 3 times a year.
 - c. Jon's investigations so far have not revealed the existence of any local schools in the parish in "recent years". Roger to investigate further and edit 6.4.1 accordingly.
5. **Review of outcome of workshops** – the last workshop (9/11/17) was spent reviewing the main body of the plan – there are no specific outputs to report.
6. **Review of Plan. Further consideration of development boundaries, review of correspondence from interested parties and review of wording of policies** –
 - a. Roger asked whether the policies were a bit wordy. It was agreed that as the policies would be the key reference points in the future plan, these needed to be as clear and robust as possible.
 - b. Malcolm to include reference to the well on the outskirts of Botus within the heritage section.
 - c. Other minor alterations were noted
 - d. The next Workshop will be used to thoroughly review the plan and to perform a gap analysis to determine what more needs to be done so that tasks may be allocated
 - e. Mervyn to speak to Richard Williams again to seek more concrete details relating to potential future development of the commercial premises on the site of the Service Station and Shop
 - f. Jon to report back when he has further news from the Rev Catherine Mary Sigrist (per 4a above)

7. **Consultation Statement and other supporting documents**
 - a. Malcolm has drafted the consultation chronology – Denis to forward an earlier summary to him for comparison. In any case, this document needs to be expanded to articulate the history of events from the time the idea of a plan was raised in the PC meeting to where we are now and how we have got here. It is important to include details of our stated engagement strategy. Malcolm “was volunteered” to further the draft engagement and consultation “story”.

8. **Identifying outstanding tasks and allocating them**
 - a. Further work on the Landscape and Consultation process has been allocated. This will conclude the draft of the main body of words in the plan.
 - b. We must now critically review the plan and identify gaps and further work to be done. This will be the focus of the next workshop.

9. **Recreation field update – if any** – Trevor reported that despite several letters to the owners of the field (and their representatives), we have not still not received a reply. The meeting concluded that we have done all that we reasonably can to engage with the owners.

10. **Finances** – Denis reported that we have received confirmation of a reduced amount from our 3rd tranche application. Mervyn has written challenging this. It was agreed that Trevor (as Chairman) should also write.

11. **AOB** –
 - a. Malcolm mentioned the meeting relating to the proposed safe passageway for cyclists/pedestrians between Callington and Saltash: “to note arrangements for public presentation of feasibility study report” on **Monday 20th November at 630pm at St Mellion International Resort**. A number of our NDP subcommittee are planning to attend given the impact this is likely to have on our parish.
 - b. **Next NDP meeting to take place Monday 27/11/17, 7.00 pm**
 - c. **Next NDP workshop Friday 17/11/17, 9.00 am**