

# Botus Fleming Parish Council Neighbourhood Planning Committee

**Meeting:** Monday 11<sup>th</sup> December 2017, 7.00 pm at West Park Villaton  
**Attendees:** Roger, Malcolm, Helena, Denis, Mervyn, Trevor

## Minutes

1. **Apologies for absence:** Scott, Jon, Louis, Dave
2. **Declaration of interests:** None declared
3. **Minutes of last meeting:** Agreed as true and accurate.
4. **Matters arising:**
  - a. Trevor & Jon met with Rev Sigcrist and Eric Distin. They were briefed on our progress with the NDP. Trevor explained our main objective (to secure and develop the recreation area and potentially build a Community Centre). If that happens it may make the church hall less viable, in which case, it might be possible for the church to sell the hall and use the cash to re-develop the church building, or perhaps reuse the site for affordable housing. Rev Sigcrist and Eric Distin listened with interest and were not hostile to the idea of taking closer look at the options. Rev Sigcrist agreed to refer to her seniors and provide a formal reply.
  - b. Denis had received an interim reply from Cormac and had written to the PC earlier to brief councilors. Cormac have not yet responded to the Nude Lane query.
5. **Review of revised policy section of NDP with gap analysis:** The majority of the meeting was spent running through the amendments to the policies following Denis and Trevor's meeting with Louis earlier that week. The following further amendments were noted:
  - a. LS3 – Malcolm proposed some minor amendments which Trevor noted for alteration
  - b. 6.4.1 – Roger to review the "Background" para.
  - c. AF2 – Policy Wording – Denis to delete the sentence relating to, "triggering a further traffic review"
  - d. SD4 – Change "alter" to "extend" the use. Swap the paras around. Change the colour – DM to make the alterations
  - e. Louis is to propose some further wording alterations and will get back to us
  - f. Denis to review the whole doc for typographical errors – and the use of the words, "will/shall".
  - g. Gaps?
    - i. Consider the need for a short heritage policy
    - ii. 3.3 - Trevor to include something on transport and refer to the consultation process undertaken.
    - iii. Roger to look at photos and maps
    - iv. Roger to insert the hectareage (45 hectares of woodland) into 3.7.4
    - v. Roger to take all but the first para of section 3.81 and move it to the evidence folder
6. **Review of Evidence Statement with Gap Analysis:**

- a. Trevor to insert photos of the consultation events into the evidence folder
- b. Section 1 - Trevor to insert a line or two to explain what the evidence statement is
- c. Need to insert a reference to the Survey Hero survey to show where the results came from
- d. Need to insert the effective date of our housing target (April 2017)
- e. Insert a colour key to help explain the Cornwall Home Choice Register (page 50)
- f. Next workshop to cover Landscape and Environment

**7. Basic conditions statement:** This is an essential piece of work, yet to be completed

**8. Identifying outstanding tasks and allocating them:** DM to review the main document for typos etc. Trevor to review the Evidence folder.

**9. Recreation field update:** Nothing to report.

**10. Finances:** Tranche 3 of the grant should now be in the PC account.

**11. AOB:**

- a. Next Workshops: 13/12/17 & 3/118
- b. Next Committee meeting: 8/1/18