

# Botus Fleming Parish Council Neighbourhood Planning Committee

**Meeting:** Monday 19th February 2018, 7.00 pm at The Garden Office, Villaton Farmhouse (Dave's Den), Villaton.

**Attendees:** Trevor, Helena, John, Roger, Dave, Denis, Mervyn, Scott, Malcolm

## Minutes

1. **Apologies:** Jon, Steve, Louis
2. **Declaration of interests:** None declared
3. **Minutes of last meeting:** Agreed as true and accurate
4. **Matters arising:** None
5. **Review of progress to date:**
  - First draft almost complete:
  - Replied to POS team's prelim report – awaiting to hear from them
  - Waiting to hear from Mr Williams
  - Church have responded – In view of the history of the hall, they are very protective of it and would prefer it remains as a church hall. However, the only possible development they might consider in the future would be for social housing.
  - Current draft has been submitted to Zoe (CCC)
    - To consider SAE requirement
    - For general opinion
    - For advice on defining the boundaries (esp BF) for the purpose of wording future development policy. BF has no obvious boundary to facilitate “rounding off” wording. It is noted, however, that the whole of BF is in the Tamar Valley Area of Outstanding Beauty which affords some protection against inappropriate development.
6. **Open Space Consultation:** DM has responded to Stuart Wallace following receipt of the POST's initial report. This included some corrections and providing some views raised by Louis from a planners perspective. Once we have an agreed final report, the local consultation can take place. This entails soliciting feedback from parishioners who must be prepared to have read and understood the reports findings and have some understanding of the underpinning legislation. We have suggested some categories of respondents to the POS team.
7. **Basic Conditions Statement:** We have decided to use an existing simple BCS as a template (Quethiock). This will be the focus of the next Workshops.
8. **Recreation field update – if any:** Nothing new to report.
9. **Finances:**
  - We are well within current budget
  - 3<sup>rd</sup> grant tranche expires at end of March
    - we should accurately review balances against grant headings after week 1 March to check funds versus outstanding expenditure.
    - We must return unused funds after the end of March and consider if further grant funds required
10. **AOB:**
  - Next Workshop – 9.00am Thursday 22/2/18
  - Next Meeting – pencilled in for Monday 5/3/18