

Botus Fleming Parish Council Neighbourhood Planning Committee

Minutes

Meeting at "Dave's Dens" on Thursday 1 Sept 2016 @ 7:00pm

- 1) Apologies: Received from Del Hackett, Ian and Claire Pethick and Steve Malcolm.
- 2) Matters arising from Previous Minutes: The minutes were accepted as a true and accurate record. There were no matters arising.
- 3) Update from John & Denis:
 - Pillaton; It was agreed that Pillaton would not be included in the Designated Area.
 - Parish Council Engagement/Parish Plan created 2010; Copies of the 2010 Plan had been circulated. It was noted that many of the issues raised in the Plan were still areas of concern. The Parish Council's (PC) resolve to tackle these problems was also noted. The Chairman informed the meeting that all attempts to arrange a meeting with the PC Chairman and Vice Chairman had been frustrated by a perceived unwillingness by the PC to engage. The Chairman has written to the PC to request information about it's implementation of the 2010 Plan, clarification about it's relationship with the NPC and to request a loan to fund the work prior to receiving funding from Cornwall CC. Several members agreed to attend the next meeting of the PC to witness the discussion of these matters and to provide further information if needed.
 - Financial Grant Application; Finlay has prepared an application of £7000 for the year ending 31 March 2017. The application process is expected to take eight weeks.
 - Neighbourhood area designation; a map showing the Designated Area will be displayed on the PC notice boards for five weeks from 5 September.
- 4) Community Engagement: a Flyer had been produced and circulated to all for comments. The content and format were agreed with minor alterations. It was also agreed that a map of the Parish should be printed on the reverse side to reinforce the message that the plan applies to the entire Parish. There followed a discussion about both the concept and the implementation of community engagement. It was agreed that a meeting dedicated to this subject be convened on 19 September at Dave's. It was also agreed that committee members bring copies of relevant documents to future meetings.
- 5) To establish Meetings for Committee for 2016; It was agreed that the NPC should meet on each Monday preceding the PC meetings.
- 6) Committee "Aims and Objectives"; Denis had prepared a Terms of Reference (ToR) document that had been sent to all members. This was based on guidance produced by Cornwall CC and the ToR adopted by St Ives. It defines the "how, what and why" of the Mission Statement and the relationship with the PC. It was accepted and agreed by the committee and will be sent to the PC for ratification.

7) County Council Neighbour Hood Plan - Toolkit; This has been sent to all members and the Chairman encouraged all to read it. The section on Community engagement will inform the upcoming meeting on this subject.

To promote a stronger and closer community by empowering individuals and families living in the "Parish of Botus Fleming" to have a say in the future development of the area.