

# Botus Fleming Parish Council Neighbourhood Planning Committee

Meeting on Monday 19th December, 7.00 pm at Dave's Den  
Attendees: Trevor, Finlay, John, Dave, Helena, Denis, Steve, Malcolm, Andy, Roger (guest)

## Minutes

1. Apologies for absence
  - a. Claire forwarded apologies and is withdrawing from the committee due to time pressures of work.
  - b. Tom Anfield is joining our committee but was absent due to illness (added to Dropbox)
2. Introducing new members
  - a. A Ferris - ex Hatt resident, until recent move
  - b. Roger Burns - Hatt Resident for over 30 years - ex dockyard. Attended this meeting as a guest. Formally joined the committee at the end of the meeting.
3. Minutes of last meeting
  - a. Agreed as true and accurate.
4. Matters arising
  - a. Agreed not to send Xmas cards this year as we have run out of time
  - b. Steve chased Catherine again (ref use of consultants) - Steve will now write asking how she can help us and exactly what her role is.
  - c. School walk issue - Steve has sent his report to the PC. He will write on behalf of the PC to advise that the PC will not be liable for the consequences of any future accidents related to this situation. Will also mention the N Devon tractor incident and will quote the CC's commitment to a "safer structured community".
  - d. We will consider inviting Stuart to our second January meeting to present to us, but we must be guarded against any potential conflict of interest.
  - e. It was further agreed that we should be vigilant to discern between "consultees" and "lobbyists" who might express comments to further their own purposes rather than for the benefit of the whole community
5. Correspondence
  - a. Nothing to report.
6. Open Day
  - a. Good feedback on the day - the process was generally understood by all in attendance.
  - b. Someone suggested a table in the centre of the room (equipped with tea and mince pies) might have been more welcoming.
  - c. We acquired many more email addresses and now have addresses of almost 10% of the Parish. This group could potentially be used as a "focus group" for looking at future views, issues, and considerations.
  - d. Relatively few attendees from Hatt village. It was felt that this was due to the remoteness of the church hall which favours BF parishioners.

## 7. Next steps

- a. Finlay to write up his share of the Post it comments for DM to complete the summary document.
- b. DM to email, Trevor, Malcolm and Finlay to invite them to a sub-meeting to review all the comments and begin the analysis.
- c. In view of the poor attendance from Hatt residents, it was felt important to hold a second open day in Hatt village.
  - i. This will take place on Saturday morning 28/1, 4/2, or 11/2
  - ii. Meeting to also cover NHW - AF to see if NHW unit available
  - iii. Finlay to speak to Hatt SS - for permission
  - iv. John to speak to the PO - for permission
  - v. Dave to get back to the NHW guys in Torbridge

## 8. Web site

- a. No progress - We (?) will approach the webmasters who host the PC website - cost is approx. £800 for 2 years which we have budgeted for. The advantage is that it will be easier to link the two sites and potentially merge the two at the end of this process to ensure continuity.

## 9. Neighbourhood Watch

- a. There are apparently two roads in Hatt which operate semi-officially at the moment. Dave has details of over 10 residents who have volunteered to assist and he will now feedback to the Torbridge unit to progress (including arranging attendance at the 2<sup>nd</sup> open day)

## 10. Financial report

- a. First tranche of funds has been sanctioned but we have yet to get hold of the cash. Finlay and Trevor to get together to conclude the process.
- b. Helen has formally left the PC, but is staying on temporarily for 2 months. Note the PC requires FRO approval to spend money!

## 11. Assignment updates

- History of Parish - Steve now has Mike Henman's documents and will begin putting a two page report together - aiming for mid-January
- Implications of Cornwall Local Plan - CC plan has now been adopted - Trevor to precis the document
- Environmental report - Trevor to draft a report after Xmas
- Traffic and transport - John has received a reply from the police who are unable to sanction an electronic speed sign due to the survey results. Steve and John to raise with Saltash Road Safety Committee and the PC.
- Recruitment of new committee members - great to see new volunteers arising from interest shown at the open day.

## 12. AOB -

- The committee expressed their disappointment that (with the exception of Steve, John and Mike Henman), other PC Councilors did not attend the open day, nor did they forward any views or submit their email addresses in response to our flyers and Newsletter.

Next Meeting - Dave's den Monday 16<sup>th</sup> Jan 2017 @ 7.00pm.