

Botus Fleming Parish Council Neighbourhood Planning Committee

Meeting: Monday 10th April, 7.00 pm at Dave's Den, Villaton Farmhouse
Attendees: Trevor, Helena, Roger, Malcolm, Dave, John, Denis, Tom, Mervyn (Guest)

Minutes

1. **Apologies for absence:** Steve, Finlay, Michelle, John R (Resigned)
 - a. John had earlier tendered his resignation from the committee and wished us well with our future endeavours. The meeting unanimously expressed its appreciation for John's contribution to the process.
2. **Declaration of interests:**
 - a. There were no conflicts of interest declared at the meeting.
3. **Minutes of last meeting:** Agreed as a true and accurate record
4. **Matters arising:**
 - a. Trevor reminded the committee that the first edit of the evolving plan was on the drop box. Each member of the committee was encouraged to copy the file and contribute to sections to evolve the plan.
 - b. Traffic - Trevor expressed some concern as to whether the proposed PC spend on the speed warning signs (from St Mellion) would be effective. Steve has been asked to raise with the PC to ensure an engineer's report on the potential efficacy of the lights is obtained before committing the expenditure. Meantime, we would continue to collect evidence on traffic issues.
5. **Public Green Space – Green Space Audit, Consultation with Residents, Consultation with Owners:** Evidence collected during our consultation process makes a case to see the recreation field designated as a Public Green Space. If this is one of the policy outcomes contained within the final plan, this would protect the field indefinitely for designated use. Next part of the process is consultation with the owners. Trevor to write to John Hesketh to clarify the history of the dialogue between the PC and the owners – including the current status and date of last discussion.
6. **Landscape Character Survey:**
 - a. Trevor had circulated a summary document with the meeting papers. This is an important part of the planning process. Trevor had drafted a description of the landscape which was distributed in the meeting. It would be advantageous to walk the parish taking photos and notes of the views from all areas and directions – especially from strategic viewing points.
 - b. It was agreed that we would invite parishioners to join us in a public walk around the parish on Sunday 23/4/17. This would be a circular walk, starting at the Post office at 10.00am and would be approx. 6 miles covering the east of the Parish.

- c. Trevor asked all committee members to read the 17 page LCS Guidance document to ensure everyone is au fait with the process.
 - d. Malcolm to publicise the walk on HC & BB.
 - e. Trevor distributed a documented map from the Strategic Housing Land Availability Assessment which identified the field adjacent to the A388 SW of Botus Fleming as a potential site for a development of 40 PDH's. Our consultation process had identified a strong desire to protect the village identity of our Parish. We feel it is important to maintain a "green ribbon" between our Parish and Saltash. The potential development would have a profound effect on this, especially given the Broadmoor Farm development. Our policies should reflect this e.g. prohibiting development further south of existing buildings within the Parish.
7. **Built environment survey:** We need to summarise the current character/vernacular of the area (which is of mixed types) within the parish.
- a. Step 1 would be to audit what we currently have in place.
 - b. We can then categorise and reference what we find
 - c. It is then necessary to define what would best fit within these areas
 - d. We can take photos and notes during our public walk to assist with this process.
8. **Big Lunch/Get Together (18/6/17):**
- a. Steve has taken the lead on this event and is steadily recruiting support.
 - b. It is important to interface with the attendees on the day, to explain where we are with the process and continue to seek views – especially those of young people.
 - c. Next meeting is at noon on Saturday 15th April at the Cardinals
9. **Website update:** Trevor is still awaiting to hear from Christine Issacs of Western Web. Our site should be live by now. He will continue to chase.
10. **Traffic:** "Speedwatch" - Dave to establish the process to enable us to apply to the police to borrow speed equipment to carry out our own surveys on speeding traffic and volumes.
11. **Neighbourhood Watch update:** Dave waiting to hear from Torpoint regarding the purchase of signs. He will continue to chase
12. **Parish Council elections update:** There are 10 candidates which ensures an election will take place.
13. **Financial report – update on grant application:** Finlay was absent from the meeting, but had sent a copy of the response confirming that we had applied for £8820 and had been successful in securing a budget of £5100. We need to see a copy of the budget application when Finlay is back so that we can reconcile the budget amounts.
14. **AOB:**
- a. Trevor distributed some demographic figures for 2001 and 2011 which shows an increase in older residents and a decrease in younger residents. This is significant when considering future development plans if our community is to move forward.
 - b. Next meeting 24th April 10, 2017 , 7.00pm at Dave's den.