

Botus Fleming Parish Council Neighbourhood Planning Committee

Meeting: Monday 4th September 2017, 7.00 pm at West Park, Villaton.

Attendees: Helen, Roger, David, Jon, Mervyn, Trevor, Malcolm, Denis

Minutes

1. **Apologies:** Finlay (resigned), Scott, Steve, Louis
2. **Declaration of interests:** None declared
3. **Minutes of last meeting:** Agreed as true and accurate
4. **Matters arising:**
 - Heritage – Steve absent – c/f
 - Demographics – Jon hasn't made contact with Scott – Trevor confirmed 2011 census was most up to date stats we have
 - Business – both John and Finlay have now resigned – some discussion ensued about how we can proceed with consultation – Roger agreed to begin the draft.
 - Traffic – Malcolm awaiting to hear from the Traffic Reduction Manager who returns from hol 5/9/17. He will establish speedgun operation protocols and then we will begin some surveys. (We have also agreed to commission an independent survey)
 - Public green space – no reply from Mr Shovel's solicitors
5. **Outcome of Workshops and the next steps – Denis**

DM reminded the meeting where we had got with drafting the plan. There was general agreement that the workshop environment was the way to progress the draft. Next workshop Wed 6/9/17 at Trevors 9.00am – noon.

It was suggested that we include a list of NDP Committee meetings to help demonstrate the amount of attention dedicated to preparing the plan.
6. **Finances**

Finlay has had to resign from the committee due to other commitments – Mervyn agreed to pick up the finances – he will review the folder to see where we are with the grant spend and next period application as a matter of urgency. Trevor will assist/
7. **AOB**

Next NDP surgery Liskeard 27/9/17 – Malcolm and Trevor will attend. One other?

Next NDP Surgery – Wed 6/9/17 9.00am – Trevor's

Next NDP Committee Meeting - Mon 18/9/17 7.00pm – Dave's