

Botus Fleming Parish Council Neighbourhood Planning Committee

Meeting: Monday 27th November 2017, 7.00 pm at West Park
Attendees: Trevor, Roger, Mervyn, Helena, Malcolm, Denis, Scott

Minutes

1. **Apologies for absence:** Louis, John, Dave, Jon, Steve
2. **Declaration of interests:** None declared.
3. **Minutes of last meeting:** Agreed as true and accurate.
4. **Matters arising:** Item 6f, Trevor has a meeting with the Church scheduled for 7th December to inform them about the NDP process and how it might affect the church and the community to mutual advantage.
5. **Review of outcome of workshops - supporting documents:**
 - The recent workshops had focused on sections 1-5 of the draft plan, going through it line by line to gain a consensus on its content.
 - It was agreed that we would seek Louis' advice on the wording of the policies, given his professional expertise
 - A few pieces of work had also been distributed to members of the committee to progress outside of the workshop (See minutes)
 - Malcolm had redrafted the consultation chronology wording for consideration at this meeting
 - Roger had redrafted the LLCA document
6. **Review of evidence as presented in 1-5 of draft document:** It was agreed that the chronology work should embrace the whole process, not just the consultation process. Also, that it is important to reflect the importance placed on our robust Consultation Engagement Strategy which was developed and documented as early as October 2016 (see Dropbox). The strategy includes 5 key components which have been key to our endeavours from the outset; Informing, Consulting, Involving, Collaborating and Empowering. This fits well with the "Basic Conditions Statement".
7. **Further review of draft policies:** The group then reviewed Louis's advice regarding the wording of the Policies. We agreed some of the sections in accordance with the advice given. However, some of the wording will require further discussion with Louis. Trevor took notes and will refer back for further advice.
8. **Basic conditions statement:** See item 6 above
9. **Identifying outstanding tasks and allocating them:** This was deferred until 28th November (next scheduled Workshop)
10. **Recreation field update – if any:** Trevor to write one final time in an effort to engage with the owners of the field.
11. **Finances:** Mervyn reported that we were hoping to receive the third tranche of funding by the end of this week.
12. **AOB:**
 - Denis to speak to Paul Allen (Cormac) for advice on how we might seek ownership of Nude Lane as a Parish Asset.
 - Next Meeting – Mon 11th December – Dave's Den