

Botus Fleming Parish Council Neighbourhood Development Committee.

Meeting: 5th February 7.00 pm, Westpark, Villaton

Attendees: Trevor, Roger, Malcolm, Denis, Helena, Louis

Minutes

1. **Apologies:** Scott, Dave, Mervyn, Jon
2. **Declarations of Interest:** None
3. **Minutes of last meeting:** Agreed as true and accurate
4. **Matters Arising:** None
5. **Mr. Richard Williams:** Mr Williams attended the meeting by invitation. Trevor gave a background to the NDP and its consultation process, and also the reasons why the plan was being prepared. He also explained how potential development of the commercial buildings owned by Mr Williams could possibly benefit the Parish and help it to meet housing targets. Mr Williams agreed to look at the draft plan, and in particular the policies relating to potential development of his units. He agreed to let the committee have his comments/views. He added that he was very willing to work with the Parish as regards its future development.
6. **Updates from Third Parties:** Still awaiting a response from the Rev Sigcrist. We have now received a draft analysis from the POS team. (see below)
7. **Recreation Field:** Still no response from the owners of the field.
8. **Finances:** Mervyn had provided a written summary of our finances. We are well within budget.
9. **Draft Plan & Evidence Statement – Status and Review:** Louis provided some suggested minor amendments and also suggested that one of the policies was superfluous. These suggestions to be reviewed at the next workshop. After this, the further amended plan should be ready to submit to Zoe for comment. It will also be ready to present to the PC.
10. **Basic Condition Statement:** We agreed to draft this using Quethiock’s BCS as a “template”.
11. **AOB:** We reviewed the response from the POS team:
 - There were some significant inaccuracies noted in the draft document. The NDP committee will draw these to the attention of the POS team. Some photos or extracts from Google Earth might be useful.
 - Louis agreed to draft a statement so that we could seek its inclusion in the analysis report.
 - Questionnaires –
 - On the advice of the POS team, these could be completed by the PC and NDP team, appropriately reflecting the findings of the consultations.
 - We could also host on our website explaining that the questionnaire should only be completed after reading the POS analysis and ideally having seen the examples already completed in the [adopted strategy for larger towns](#)

Next Workshop – 9.00am Tues 13/2/18. Next NDP Meeting – 7.00pm Mon 19/2/18.